Most Common Errors Found During CACFP Reviews

1. Income Eligibility Meal Benefit Forms contain errors.
2. Monthly Attendance Records contains errors.
3. Insufficient milk purchased for meals claimed.
4. Food purchase receipts contain errors. Food service labor documents contain errors.
5. Food purchase receipts not separated from non-foodservice purchases.
6. Personal items included in error on business receipts.
7. Menu substitutions not indicated on menu.
8. Refrigerator and freezer temperatures not maintained within the required range.
9. Current sanitarian's report not available (less than 12 months old)
10. Center staff training not completed or not documented.
11. For non-profit centers, CACFP oversight not mentioned in board minutes.
12. Non-discriminatory statement not included in parent handbook.
13. Required posters not posted.
14. Food production records contain errors.